

Carroll Board of Canvassers
300 S Center Street, Rm 212
Westminster, MD 21157

Monday, April 22, 2024- Pre-Mail-in Ballot Canvass

ATTENDEES

Board of Canvassers:

Name	Position	Party
Carol Coley	Member	Democratic
Karen Donaldson	Member	Republican
Mitch Edeleman	Member	Democratic
Samuel Foster	Chairman	Democratic
Benjamin Watson	Secretary	Republican

LBE Staff:

Name	Position
Jennifer Bartholow	Deputy Director
Eduardo DeLima	Election IT Specialist III
Lukas Faber	County Technician
John Michael Gudger	Election Program Specialist II
Kimberly Jones	Election Program Supervisor II
Isaac Nogueron	Election Program Specialist II
Erin Perrone	Election Director
Olivia Smith	Election Program Specialist I

Public:

Name	Organization (if applicable)
Katherine Adelaide	Carroll County Republican Central Committee
Jane Doe	
Robin Frazier	Rep Women of Taneytown
Sallie Taylor	Berney Flowers for Congress

All canvassing teams, duplicating team members, ballot scanner operating team members, envelope openers, and runners in attendance are listed under the Canvass Participants section below.

DECLARATION OF QUORUM PRESENT

The meeting of the Board of Canvassers began at 10 am on Monday, April 22, 2024, at the gymnasium of the Robert Moton Building, 300 S Center Street, Westminster. There was a quorum of the Board of Canvassers, and at least one member of the Board of Canvassers who is a registered voter of the principal minority party was present.

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CONFIRMATION OF OATH

Heather DeWees, the Clerk of the Court for Carroll County, administered and recorded the oath of each member of the Board of Canvassers on Wednesday, April 17, 2024. Ms. DeWees administered and recorded the oath for Board of Canvasser Coley on Friday, April 5, 2024.

ANNOUNCEMENT OF OFFICERS

At a meeting on Wednesday, April 17, 2024, the Board of Canvassers elected Samuel Foster as Chairman of the Board of Canvassers and Benjamin Watson as Secretary.

PUBLIC NOTICE OF CANVASS

Mr. Foster noted that public notice of the mail-in ballot canvass was provided and that the notice was provided via the website, social media, and an email to various parties including candidates, central committees, and elected officials.

VERIFICATION OF THE SCANNING UNITS

Ms. Perrone presented documents to the Board of Canvassers showing that the ballot scanners being used in the canvass successfully passed Logic and Accuracy Testing on Friday, April 5, 2024. Ms. Perrone reported that the memory sticks created for this canvass were placed in the ballot scanners and sealed. Ms. Perrone provided the Board of Canvassers with the results from the Logic and Accuracy Testing. Ms. Perrone noted the Ballot Scanner Serial Numbers and Seal Numbers from the Logic and Accuracy Testing documentation for each ballot scanner being used in the canvass.

Ms. Jones and Mr. DeLima verified that the seals on the ballot scanners were intact and recorded the scanner's serial number and seal number on the Scanning Unit Opening Integrity Report. Ms. Jones and Mr. DeLima noted that the ballot scanners' serial numbers and seal numbers from Logic and Accuracy Testing matched the ballot scanners' serial numbers and seal numbers before the canvass began.

The Board of Canvassers confirmed that the counts on the ballot scanners were zero. Mr. Watson and Mr. DeLima posted one copy of the Zero Report from the ballot scanners on the inside of the front doors to the Robert Moton Building. Ms. Jones and Mr. DeLima printed a second copy of the Zero Report, which were detached from the ballot scanners and attached to the *Scanning Unit Opening Integrity Report*. At the direction of Ms. Jones and Mr. DeLima, the Board of Canvassers signed the zero reports that were attached to the *Scanning Unit Opening Integrity Report*. Ms. Perrone also confirmed that the ballot boxes were empty.

A copy of the *Scanning Unit Opening Integrity Report* is attached to the minutes.

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CANVASSING OF BALLOTS

Overview of Canvass Process

Ms. Perrone explained the rules concerning public observation of the canvass. Ms. Perrone provided an overview of the canvassing process and noted that the rules were posted in the canvass room. Ballots were distributed to the bipartisan team of election judges operating the envelope openers.

Each canvassing team determined whether the voter signed the oath. After verifying that the oath is signed and with the envelope face down, each canvassing team removed the ballot, taking care that the envelope stays face down. After removing all the ballots in the batch, the ballot envelopes were set aside. Each canvassing team reviewed the ballots for compliance and tabulating acceptability.

Web delivered ballots were duplicated by a bi-partisan ballot duplication team and verified for accuracy.

Ballots that were not in compliance were placed in a folder, with the canvassing team's number, or other information identifying the canvassing team to which the ballot belonged, and the reason for the referral written on the header sheet. The folder with the ballots inside was referred to the Board of Canvassers for later review.

Those ballots that were in compliance and could be read by the ballot scanner were referred to the Board of Canvassers for acceptance.

The Board of Canvassers ruled on whether to accept or unanimously reject the referred ballots.

Ms. Perrone explained the process to provide information to the Board of Canvassers or challenged a decision of the Board.

Canvass Participants

Canvasser	Names of Bi-Partisan Ballot Processing & Duplicating Canvassing Team Members
Team #1	Susan Whitcomb & Paula Stonesifer
Team #2	Kristen McMasters & Delores Blubaugh
Team #3	Becky Ritterhouse & Sandra Hohne
Team #4	Wallace Brown & Richard Wills
Team #5	Betsy Scott & Danielle Unglesbee
Team #6	Precious Morrison & Donna Schott
Team #7	Marcia Heyman & Sylvia Bellak
Team #8	Michelle Moreau & Ivy Smink
Team #9	Stacey Jones & Patick McCourt
Team #10	Laurel Brown & Barbara Phelps

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Team	Names of Bi-Partisan Envelope Openers & Floor Runners
Team #1	Faye Davis & Barb Partenope
Team #2	Chris Catterton & Thom Partenope
Team #3	Julie Bilohlavek & Kimberly Smithson

Team	Names of Bi-Partisan Ballot Scanner Operating Team Members
Team #1	Andrew DeMario & Dave Traenkner
Team #2	Rodney Morris & Judy Cook
Team #3	Phillip Saghy & Kim Frock
Team #4	Pamela Malkin & Carol Haug
Team #5	Deborah Palm & Estelle Frederick

Canvassing of Ballots

Ms. Coley made a motion to accept and approve the opening and tabulation of the ballots. Ms. Donaldson seconded the motion, and the motion passed unanimously.

Challenges During Canvass

There were no challenges brought forth in the canvass because the Board of Canvassers did not have a decision meeting during this canvass.

Canvass Closing

After scanning all accepted mail-in ballots, Ms. Jones and Mr. DeLima verified the total public count matched the number of ballots canvassed, locked the ballot scanners and shut them down without printing results.

A copy of the *Scanning Unit Closing Integrity Report* is attached to the minutes.

DAILY CANVASSING STATISTICS

Mail-In Ballot Canvass Statistics- Day 1	Number of Ballots
Total Ballots Presented	3,663
Accepted Ballots	3,654
Rejected Ballots	0
Ballots held over by the Board of Canvassers (if applicable)	7
Ballots removed from canvass for oath cure	2

RECESS

The canvass recessed at 2:45 pm and will reconvene on Thursday, May 16, 2024, at 10 am. Ms. Jones and Mr. DeLima recorded the public count, turned the scanners off, and affixed a seal.